

**TRAILS AT CROWFOOT METROPOLITAN DISTRICT NOS. 1-3**

**JOINT REGULAR MEETING**

via teleconference

Thursday, October 24, 2024 at 4:00 P.M.

<https://trailsatcrowfootmetrodistrict.com/>

**District No. 1**

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Sarah Hunsche, President	Term to May 2027
Christian Matt Janke, Treasurer	Term to May 2025
Zachary Burgeson, Secretary	Term to May 2027
Christopher Elliott, Assistant Secretary	Term to May 2025
Sandra Cintron, Assistant Secretary	Term to May 2025

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**District No. 2**

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Sarah Hunsche, President	Term to May 2027
Corey Elliott, Secretary	Term to May 2027
Christian Matt Janke, Treasurer	Term to May 2025
Christopher Elliott, Assistant Secretary	Term to May 2025
Lauren Pennetti, Assistant Secretary	Term to May 2025

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**District No. 3**

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Sarah Hunsche, President	Term to May 2027
Corey Elliott, Secretary	Term to May 2027
Christian Matt Janke, Treasurer	Term to May 2025
Christopher Elliott, Assistant Secretary	Term to May 2025
Matthew Cavanaugh, Assistant Secretary	Term to May 2025

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*This meeting will be held via teleconferencing and can be joined through the directions below:*

Join Zoom Meeting

<https://us06web.zoom.us/j/82047156363?pwd=sleHg29exeF91fgiPLEdRG2VBNVAZq.1>

Meeting ID: 820 4715 6363

Passcode: 840387

Call-in Number: +1-720-707-2699

**NOTICE OF JOINT REGULAR MEETING AND AGENDA**

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda
  - a. Approval of Minutes from September 26, 2024 Regular Meeting (**enclosure**)

- b. Ratification of Thirteenth Addendum to Independent Contractor Agreement with Environmental Landworks Company, Inc. (“ELCI”) for Landscape Maintenance Services (Irrigation Repairs) (\$4,142.47) (District No. 3) (**enclosure**)
  - c. Ratification of Independent Contractor Agreement with ELCI for 2024-2025 Snow Removal Services (**enclosure**)
  - d. Ratification of Independent Contractor Agreement with ELCI for 2025 Landscape Maintenance Services (**enclosure**)
  - e. Ratification of Independent Contractor Agreement with Keesen Landscape Management, Inc. for Holiday Lighting Services (**enclosure**)
  - f. Ratification of Agreement with @Yur Service, LLC for Handyman Services (**enclosure**)
  - g. Ratification of Agreement with Blue Tick Pest & Wildlife Control Inc. for Prairie Dog Mitigation Services (**enclosure**)
  - h. Ratification of 2023 Audit (District No. 3) (**enclosure**)
  - i. Approval of Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership for 2025 (**enclosures**)
6. Management Matters
- a. Update on Pool Operations
    - i. Review 2024 Pool Closing Report (**to be distributed**)
  - b. Consider Approval of Proposal from Front Range Recreation, Inc. for 2025 Pool Hours, Dates, and Compensation Schedule (**enclosure**)
  - c. Consider Adoption of Resolution Adopting an Amended and Restated District Fence Maintenance Policy (**enclosure**)
  - d. Update on Landscape Maintenance Operations
  - e. Update on Prairie Dog Mitigation Matters
  - f. Update on Status of Conveyance of Landscaping Improvements
  - g. Update on Social Committee Matters
    - i. 2025 Social Committee Budget (**enclosure**)
  - h. Other Management Matters
7. Legal Matters
- a. Consider Adoption of 2025 Joint Annual Administrative Resolution (**enclosure**)
  - b. Consider Approval of Joint Amended and Restated Public Records Request Policy (**enclosure**)
  - c. Discussion Regarding Document Inventory and Make a Final Determination for Remediation of District Documents
    - i. Consider Approval of Proposal from Heatherly Creative, LLC for Website Maintenance and Accessibility Services (**enclosure**)
  - d. Consider Adoption of Joint Resolution Calling May 6, 2025 Election (**enclosure**)
  - e. Discussion regarding Crime Coverage increasing to \$100,000
  - f. Other Legal Matters
8. Financial Matters
- a. Consider Approval of Claims (**enclosure**)
  - b. Consider Acceptance of Schedule of Cash Position (**enclosure**)

**2024 Regular Meeting Schedule**

Fourth Thursday of each month via teleconference

- c. Conduct Public Hearing on 2024 Budget Amendment and Consider Adoption of Resolution Amending 2024 Budget (**enclosure**)
  - d. Conduct Public Hearing on 2025 Budget and Consider Adoption of Resolution Adopting 2025 Budget and Appropriating Funds (**enclosures**)
  - e. Other Financial Matters
9. Other Business
- a. Discuss November 28<sup>th</sup> and December 26<sup>th</sup> Regular Meetings
10. Adjourn

**2024 Regular Meeting Schedule**  
Fourth Thursday of each month via teleconference